

# ORDINANCE NO. 531

## *Licenses, Fees, and Permits (2010)*

An ordinance providing for licenses, fees, and permits. The City Council of Cambridge, Minnesota, ordains:

**Section 1. Licenses.** License fees and the duration or term thereof shall be set forth in the subdivisions that follow:

Title	Code Section	Type of License	Term	Fee
XI	111.001	Carnivals, Circuses, Tent Shows	Day	\$25.00
	Ord. 465	Fireworks Sales and Display		
		Fireworks Display	Per Display	\$34.00
		Fireworks Sales	Year	\$50.00
		Indoor Sales	Year	\$350.00
		Outdoor Sales		
XI	115.04	Cigarette/Tobacco	Year	\$200.00
XI	113.48	Contractor	Year	\$35.00
IX	95.02	Dog & Metallic Tag	Life	\$20.00
IX	95.06	Dog Kennel License (Required for Five (5) or More Dogs)	Year	\$50.00
V	50.01-50.07	Garbage & Refuse Collection	Year	\$1,250.00
	114.102	Liquor Setups	Year	\$200.00
	114.018	Non-Intoxicating Malt Liquor		
		Regular On-Sale	Year	\$400.00
		Temporary On-Sale	Day	\$25.00
		Off-Sale	Year	\$400.00
	114.043	Wine On-Sale	Year	\$400.00
	114.043	Liquor On-Sale	Year	\$2,500.00
	114.043	Special Club License	Year	\$650.00
	114.043	License Sunday	Year	\$200.00
	114.044	Liquor On-Sale Application Investigation Fee	Each	\$500.00
		Outside State Liquor On-Sale Application Investigation Fee	Each	Initial Investigation Fee + Actual Cost Not to Exceed \$10,000.00
	117.03	Pawnbroker		
		Class A License	Year	\$3,000.00
		Class B License	Year	\$3,000.00
		Billable Transaction License Fee	On-Going	\$2.50
	112.03	Peddler/Transient Merchant		
			Day	\$25.00
			Month	\$75.00
			Seasonal	\$200.00
			(Six Months or Less)	

**Section 2. Fees, Charges, and Rates.** Fees, charges and rates shall be set forth in the subdivisions as follows:

Title	Code Section	Type	Fee
III	37.03	Administration Fees – Worthless Checks	\$50/Check (\$10.00 to Complainant & \$40.00 to City)
VII	71.65	Vehicles Seized but not Forfeited	\$200.00
XI	117.04	Pawnbroker Investigation Fee	\$1,000.00 Deposit Credited Towards \$500.00 Initial Investigation Fee + Actual Cost Not to Exceed \$10,000.00
	505:00	Airport Hangar Lease	\$.107 Per Square Foot of Lease Area
		Airport Tie Down Fee	\$17.00 per Month
IX	91.03	Alarms – False Alarms	\$50.00 / False Alarm after Third False Alarm
	560:00	Copies Copy of Police Reports*  Photos and/or Media Copying Photocopy Requests* Copy of Maps and Plats Providing & Copying Information *Except if you are the victim or the legal guardian of the victim for the crime committed	\$.25 per page, or if over 100 pages, actual costs per MN Rule 12.05.0300  \$15.00/Copy \$0.25/Copy \$10.00/Copy \$10.00/Hour or Part Thereafter
IX	95.05	Animal Impound Fees Flat Impound Fee per Day/Animal Pickup Fee Medicine Euthanasia/Disposal	\$20.00 \$15.00/Day \$45.00/Each \$5.00/Day \$35.00/Each
IX	90.28	Fire Call Fee – Township Charge Initial Call and First Hour Each Additional Hour	\$200.00/Call + First Hour \$50.00/Hour
VII	71.99	Parking Fees: Overtime Parking Improper Parking Parking in Alley Parking in Prohibited Area Parking Against Traffic Winter Parking Restrictions Handicapped Parking	\$20.00 \$20.00 \$20.00 \$20.00 \$20.00 \$20.00 \$100.00
IX	94.58	Right-of-Way Permit Fees	\$35.00 application fee \$7.50 per 100 feet of right-of-way
V	51.02	Water: Trunk Area Charge Per Acre Water Access Charge Per REU Water Treatment Facility Charge Per REU  Supplemental connection charges will be collected at the time of connection from parcels identified and in the amounts specified in Ordinance No. 452	\$2,314/acre \$201.00 \$901.00

		Water Rates:	\$10.97
		SFR Unit Basic Service Charge	
		Cost Per 1,000 gallons	\$3.00
		0-6,000 gallons	\$3.50
		6,001 – 20,000 gallons	\$4.00
		Over 20,001 gallons	\$0.53
		FF Charge	
		Annual System Per Unit Volume – 73,000 gallons	
V	51.15	SR Water Meters:	
		5/8" x 3/4" SR II Meter, Horn, Swivels	\$169.00
		3/4" SR II Meter, Horn, Swivels	\$202.00
		1" SR II Meter, Horn, Swivels	\$287.00
		1 1/2" SR Meter, Flanges (Brass)	\$476.00
		2" SR Meter, Flanges (Brass)	\$673.00
		C2 OMNI Compound Water Meters:	
		1 1/2" C2 OMNI Compound Meter, Flanges	\$1,180.00
		2" C2 OMNI Compound Meter, Flanges	\$1,374.00
		3" C2 OMNI Compound Meter, Flanges	\$1,767.00
		4" C2 OMNI Compound Meter, Flanges	\$3,026.00
		T2 OMNI Turbo Water Meters:	
		1 1/2" T2 OMNI Turbo Meter, Flanges	\$875.00
		2" T2 OMNI Turbo Meter, Flanges	\$1,066.00
		3" T2 OMNI Turbo Meter, Flanges	\$1,310.00
		4" T2 OMNI Turbo Meter, Flanges	\$2,526.00
V	51.15	Meter Connections:	
		3/4" Meter Spuds	\$5.00 Each
		1" Meter Spuds	\$8.00 Each
		1 1/2" Brass Flange Kit	\$25.00 Pair
		2" Brass Flange Kit	\$29.00 Pair
		3" Brass Flange Kit	\$47.00 Pair
		4" Brass Flange Kit	\$71.00 Pair
		5/8" Meter Horn, Swivels	\$47.00
		3/4" Meter Horn, Swivels	\$55.00
		1" Meter Horn, Swivels	\$86.00
V	51.15	AMR Radio Read Equipment:	
		MXU510R Single Port – Wired	\$110.00
		MXU510R Dual Port – Wired	\$131.00
V	51.15	Typical Non-Sprinkler Residential Setup:	
		1 – 5/8" x 3/4" SR II Meter, Horn, Swivels	\$169.00
		1 – MXU510R Single Port Radio	\$110.00
		Total	\$279.00
V	51.15	Typical Sprinkler Residential Setup:	
		2 – 5/8" x 3/4" SR II Meters, Horns, Swivels	\$339.00
		1 – MXU510R Dual Port Radio	\$131.00
		Total	\$469.00
V	51.15	Irrigation Meter on an Already Established House – No Charge for Radio	\$169.00
V	51.15	Meter No Connections – Frozen Meters, Etc.	\$101.00
V	51.18	Water/Sewer Penalty Fees	5% with \$5.00 Minimum Penalty

V	51.16	Water/Sewer Bill Meter Reading Fee Estimated Reading Fee Certify to Tax Levy Fee – 1 <sup>st</sup> time for a property owner Certify to Tax Levy Fee – 2 <sup>nd</sup> and subsequent Certifications	\$30.00 \$20.00 \$75.00 \$150.00
V	52.141	Sewer: Sewer Trunk Area Charge Per Acre Sewer Access Charge Per REU  Supplemental connection charges will be collected at the time of connection from parcels identified and in the amounts specified in Ordinance No. 452  Sewer Rates: SFR Unit Basic Service Charge  Cost Per 1,000 gallons 0 – 6,000 gallons 6,001 – 20,000 gallons Over 20,001 gallons  Septage Dumping Fee	\$2,240.00/Acre \$2,273.00     \$20.40   \$2.80 \$3.20 \$3.40  \$.03/gallon
V	51.16	Water Reconnection Fee	\$60.00
V	52.003	Storm Sewer Rates – Monthly Service Charge per Storm Units Assigned	\$4.13

**Section 3. Zoning Fees.** Zoning fees shall be set forth as follows: Title IX, Chapter 96, Appendix A: Administrative Fee Schedule

Type	Non-Refundable Base Fees	Escrow Deposit
Special Use Permit	\$250.00	
Variance	\$250.00	
Rezoning	\$250.00	
Ordinance Amendment	\$250.00	
Planned Unit Development	\$250.00	\$500.00 + \$100.00/lot for each lot in excess of 5
Site Plan Review (Multi-Family, Industrial, or Commercial)	\$750.00	
Parking Lot Review	\$100.00	\$250.00
Preliminary Plat	\$250.00	\$500.00 + \$100.00/lot for each lot in excess of 5
Final Plat Mapping Fee	\$100.00 + \$10.00/lot \$20.00/lot	
Lot Split Mapping Fee	\$100.00 + \$10.00/lot \$20.00/lot	
Street, Alley, or Easement Vacation	\$250.00	
Signs	\$25.00 + \$5.00 for each additional 10 sq. ft. in excess of 50 sq. ft.	
Signs, Non-Profit	\$15.00 per sign; \$25.00 for two signs; 3 signs \$25.00 + \$15.00 = \$40.00 4 signs \$25.00 x 2 = \$50.00	
Annexation	\$100.00 + filing fee (\$5.00/acre – minimum or \$100.00, maximum of \$600.00)	

Park Dedication	\$1,600.00 per residential unit or \$2,940 per commercial/industrial acre or 10% of the development land area or a combination thereof	
Parking in Lieu Fee	\$3,500.00 Per Space	

#### **Section 4. Building Permit Fees.**

**Subd. 1.** Permits, Inspections, and Fees: The issuance of permits and the collection of fees shall be as authorized in Minnesota Statutes, Section 16B.62, Subdivision 1, and as provided in this Ordinance. The minimum fee for any building permit is \$49.50.

<b>Total Valuation</b>	<b>Fee</b>
\$1.00 to \$500.00	\$23.00
\$501.00 to \$2,000.00	\$23.50 for the first \$500.00 plus \$3.05 for each additional \$100.00, or fraction thereof, to and including \$2,000.00
\$2,001.00 to \$25,000.00	\$69.25 for the first \$2,000.00 plus \$14.00 for each additional \$1,000.00, or fraction thereof, to and including \$25,000.00
\$25,001.00 to \$50,000.00	\$391.25 for the first \$25,000.00 plus \$10.10 for each additional \$1,000.00, or fraction thereof, to and including \$50,000.00
\$50,001.00 to \$100,000.00	\$643.75 for the first \$50,000.00 plus \$7.00 for each additional \$1,000.00, or fraction thereof, to and including \$100,000.00
\$100,001.00 to \$500,000.00	\$993.75 for the first \$100,000.00 plus \$5.60 for each additional \$1,000.00, or fraction thereof, to and including \$500,000.00
\$500,001.00 to \$1,000,000.00	\$3,233.75 for the first \$500,000.00 plus \$4.75 for each additional \$1,000.00, or fraction thereof, to and including \$1,000,000.00
\$1,000,001.00 and up	\$5,608.75 for the first \$1,000,000.00 plus \$3.15 for each additional \$1,000.00, or fraction thereof

**Subd. 2.** Plan Review Valuation Determination  
Valuation shall be determined by the Building Valuation Data established by the State of Minnesota Department of Labor and Industry printed annually and/or as determined by the Community Development Director and the Building Official.

For circumstances not listed by the State of Minnesota Department of Labor and Industry or in this ordinance, it is the discretion of the Community Development Director and the Building Official to establish the value of a specific job.

**Subd. 3.** Plan Checking Fees: Plan checking fees for all buildings, except for construction costs in "Group R" and "U" Occupancies of less than ten thousand dollars (\$10,000.00) shall be sixty-five percent (65%) of the building permit fees as set forth in Subdivision 1 of this Section.

If plan review is performed on those buildings in "Group R" and "U" Occupancies with a value not exceeding \$10,000.00; a plan review fee may be assessed for up to, but not exceeding 50% of the building permit fee.

**Subd. 4.** State Surcharge on Building Permit Fees: In addition to the permit fees established in Subdivision 1 of this Section, a surcharge fee shall be collected on all permits issued for work governed by this code in accordance with Minnesota Statutes, Section 16B.70.

**Subd. 5.** Permit Refund Policy: Permit refunds may only be granted if the work permitted for has not started and the applicant has written a formal request for said refund. The permit fee may be refunded minus staff time and/or plan review time. The Minnesota State Surcharge may also be refunded.

**Section 5.     Mechanical Permit Fees:**

<b>ONE AND TWO FAMILY DWELLINGS (THREE STORIES OR LESS) &amp; TOWNHOMES</b>		
New Construction	Includes HVAC system, mechanical ventilation system, and clothes dryer	\$70.50/Dwelling Unit (plus state surcharge)
Replacement	HVAC (air exchanger, furnace, air conditioner ventilation system separately or complete system	\$39.50 plus state surcharge
Additional Permit Fees	Fireplace	\$39.50 plus state surcharge
	Garage Heater	\$39.50 plus state surcharge
	Misc. Mechanical Appliance	\$39.50 plus state surcharge
<b>ALL BUILDINGS EXCEPT ONE AND TWO FAMILY DWELLINGS (THREE STORIES OR LESS) &amp; TOWNHOMES</b>		
Mechanical Permit Fee		2% of value plus state surcharge Minimum permit fee of \$49.50 plus state surcharge

**Section 6.     Plumbing Permit Fees**

<b>ONE AND TWO FAMILY DWELLINGS (THREE STORIES OR LESS) &amp; TOWNHOMES</b>	
New Construction	\$150.00 plus state surcharge
Lawn Sprinkler System – including backflow protection	\$49.50 plus state surcharge
Misc. Plumbing Fixtures	\$49.50 plus state surcharge
Replacement/Remodeling	
Bathroom Remodel	\$49.50 plus state surcharge
Water Heater	\$49.50 plus state surcharge
Gas Piping	\$49.50 plus state surcharge
Lawn Sprinkler System – including backflow protection	\$49.50 plus state surcharge
<b>ALL BUILDINGS EXCEPT ONE AND TWO FAMILY DWELLINGS (THREE STORIES OR LES) &amp; TOWNHOMES</b>	
Plumbing Permit Fee	2% of value plus state surcharge Minimum permit fee of \$49.50 plus state surcharge
Fire Suppression System	2% of value Minimum permit fee of \$49.50 plus state surcharge
Initial Storm Drain	2% of value Minimum permit fee of \$49.50 plus state surcharge
Septic System Permit (new or replacement)	\$600.00
Septic System Repair	\$300.00

**Section 7.     Other Inspections and Fees**

Residential Demolition	\$50.00 plus state surcharge
Commercial Demolition	\$100.00 plus state surcharge
Structure Moving	\$50.00 plus state surcharge
Underground Storage Tanks	2% of value of work plus state surcharge
Inspections outside of normal business hours	\$49.50/hour Minimum charge two (2) hours
Re-inspection Fees	\$50.00/trip
Inspections for which no fee is specifically indicated	
Additional plan review required by changes, additions, or revisions to approved plans	\$49.50/hour
Special Investigation Fee	Fee is equal to the amount of the permit fee and



	in addition to the permit fee
Residential Roofing	\$104.50 plus state surcharge
Residential Siding	\$104.50 plus state surcharge
Residential Window/Door New Installation	\$104.50 plus state surcharge
Residential Window/Door Replacement	
1 – 5 windows/doors	\$49.50 plus state surcharge
5+ windows/doors	\$104.50 plus state surcharge
One and Two Family Dwellings (three stories or less) & Townhomes <b>above ground or below ground swimming pool</b> permit	\$104.50 plus state surcharge
All Buildings Except One and Two Family Dwellings (three stories or less) & Townhomes <b>above ground or below ground swimming pool</b> permit	Based on value of work plus state surcharge
Contractor's License Verification Fee	\$5.00 each verification
Sewer Connection Permit	\$49.50 plus state surcharge
Water Connection Permit	\$49.50 plus state surcharge
Building Plan Copies	\$10.00 per Page
Permit Transfer/Reissuance	Based on value of work plus state surcharge

**Section 8.     Public Works Charges**

Labor Rate – Regular Time	\$36.00 per hour Minimum charge of ½ hour
Labor Rate – Overtime	\$52.00 per hour Minimum charge of 2 hours
<b>Equipment Rates are Inclusive of Labor / Operator</b>	
Wheel Loader	\$90.00 per hour
Wheel Loader w/Snow Go Blower	\$130.00 per hour
Dump Truck	\$85.00 per hour
Street Sweeper	\$85.00 per hour
Bucket Truck (two people required per OSHA)	\$90.00 per hour
Flail Mower	\$65.00 per hour
Progressive Mower	\$65.00 per hour
One-ton Truck	\$65.00 per hour
Weed Whip	\$45.00 per hour
Vac Con Sewer Cleaning Truck (two people required per OSHA)	\$95.00 per hour

**Section 9.     Repeal of Conflicting Ordinances.** All other ordinances or parts of ordinances of the City of Cambridge that may be in conflict herewith are hereby repealed.

**Section 10.   Effective Date.** This ordinance shall be in full force and effect from and after its passage and publication according to law.

Adopted by the Cambridge City Council this 4<sup>th</sup> day of January, 2010.

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Mayor Marlys A. Palmer

ATTEST:

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City Administrator Lynda J. Woulfe

Date of Publication: January 14, 2010